

Eligibility Screening Checklist

Instructions: Complete this checklist before applying for grant funding under s. 281.665, Wis. Stats., and ch. NR 199, Wis. Adm. Code. The Checklist will help you to determine whether or not your project is eligible for funding under the Municipal Flood Control Grant program.

1. Complete questions 1 through 3 of "Section I: Project Screening Information." Proceed to question 4 only if the project passes the eligibility criteria established in questions 1 through 3.
2. If you decide to submit an application for funding, include this completed Eligibility Screening Checklist with other required application materials.

Applicant Name	Project Title
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Section I: Project Screening Information – Select one box for each question

- ☐ Yes ☐ No 1. Does the project increase runoff or raise flood elevations upstream or downstream?
- ☐ Yes ☐ No 2. Does the project channelize a waterbody?
- ☐ Yes ☐ No 3. Does the project line a waterbody with impervious materials?

If YES to 1, 2 or 3 above, the project is ineligible for Municipal Flood Control funding. Stop here.

- ☐ Yes ☐ No ☐ N/A 4. Does the project provide flood protection to the 100-year flood elevation or greater?
- ☐ Yes ☐ No ☐ N/A 5. If NO to # 4, can the project be modified to provide that level of protection?
- ☐ Yes ☐ No ☐ N/A 6. Does the project include historic structures or archaeological sites?
- ☐ Yes ☐ No ☐ N/A 7. If YES to # 6, does the project protect these structures or sites?
- ☐ Yes ☐ No ☐ N/A 8. Is the applicant in good standing in the National Flood Insurance program?
- ☐ Yes ☐ No ☐ N/A 9. Does the project protect the natural and beneficial functions of aquatic and riparian environments?
- ☐ Yes ☐ No ☐ N/A 10. Is this project consistent with land use, watershed and other resource management plans?
If NO, explain in your submittal.
- ☐ Yes ☐ No ☐ N/A 11. Does the project provide adequate opportunity for public access and use of the waterbody?
- ☐ Yes ☐ No ☐ N/A 12. If NO to # 11, are there compelling health or safety concerns related to public access?
Explain in your submittal.
- ☐ Yes ☐ No ☐ N/A 13. Has the applicant held public meetings and conducted other outreach efforts related to this project?
- ☐ Yes ☐ No ☐ N/A 14. Is there public opposition to this project? If YES, describe the type and nature of the opposition in your submittal.
- ☐ Yes ☐ No ☐ N/A 15. Will the applicant follow Best Management Practices in all phases of the project?

Section II: Other Funding Sources

- ☐ Yes ☐ No 16. Has the applicant applied to other financial and technical assistance programs for this project?

If YES, list all programs and funding amounts requested and received:

Program Name	Funds Requested	Date Requested	Funds Received	Date Received

Municipal Flood Control Grant Application

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Notice: Use of this form is required by the DNR for any application filed pursuant to s. 281.665, Wis. Stats., and ch. NR 199, Wis. Adm. Code. Personally identifiable information collected on this form will be used for grant administration purposes and is not intended to be used for any other purpose. Information will also be made available to requesters as required under Wisconsin's Open Records law [ss. 19.31 - 19.39, Wis. Stats.].

Applications must be considered complete by the Department in order to be processed.

DNR Use Only – Ranking & Scoring

Project Region	Regional Floodplain Reviewer Name	Telephone Number (include area code)
Application Score	Grant Request Type: <input type="checkbox"/> Acquisition & Development <input type="checkbox"/> Local Assistance Grant	
GMU Leader / Basin Leader Acceptance of Project: <input type="checkbox"/> Yes <input type="checkbox"/> No Reason: _____		

Applicant Information

Applicant Name			County
Authorized Representative Name	Title	Telephone Number (include area code)	
Grant Project Manager Name	Title	Telephone Number (include area code)	
Street Address		E-Mail Address	
City	State WI	ZIP Code	Fax Number (include area code)
Type of Eligible Applicant: <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Metropolitan Sewerage District as defined in ch. NR 200, Wis. Adm. Code			
Consulting Firm or Contractor, if applicable			

Consulting Contact Person Name	Title	Telephone Number (include area code)	
Street Address		E-Mail Address	
City	State	ZIP Code	Fax Number (include area code)

Project Information

Project Title	Time Frame: Date From	Date To
Grant Request Type: (see Municipal Flood Control Grants – Part 4: Application Guide for detailed requirements) <input type="checkbox"/> Acquisition & Development <input type="checkbox"/> Local Assistance Grant		
Project Location Description Summary, e.g., names of streets, number of blocks, or parcels of land. NOTE: Detailed project map required as part of Property Management Plan.		

Legal Description: Provide Public Land Survey Coordinates						FEMA Floodplain Map Panel Number
County	Range	E / W	Township	Section	Quarter	Quarter/Quarter
N						
Flood Elevation / Ground Elevation Information						Datum (select one) <input type="checkbox"/> NGVD29 <input type="checkbox"/> NAVD88

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Acquisition and Development Eligible Cost Estimate Summary

The costs listed in this section must be incurred during the grant period in order to be eligible for reimbursement or to count as local match.

Eligible Cost as Described in NR 199	A 70% Grant Request	B 30% Local Share	A + B = C Total Cost
1. DNR determined fair market value of property			
2. Cost of appraisals			
3. Land surveys			
4. Tenant relocation payments			
5. Title evidence			
6. Recording fees			
7. Historical and cultural assessments required by DNR			
8. Environmental inspections			
9. Structure removal cost			
10. Construction of flood control structure			
11. Riparian restoration of flood control project			
12. Engineering or planning fees for project (inc. previously incurred)			
13. Structural floodproofing and elevation cost			
Totals	\$	\$	\$

Local Assistance Eligible Cost Estimate Summary

Costs listed in this section must be incurred during the grant period in order to be eligible for reimbursement or to count as local match.

Eligible Cost as Described in NR 199	A 70% Grant Request	B 30% Local Share	A + B = C Total Cost
1. Labor			
2. Laboratory analysis			
3. Surveys			
4. Publications			
5. Mailings			
6. Professional service contracts			
7. Development activities and similar items			
8. Engineering or planning fees			
9. Materials			
10. Supplies			
11. Equipment			
12. Leased equipment			
13. Leased facilities			
Totals	\$	\$	\$

Application Checklist (Send original and two copies to the Grant Program Manager)

See Municipal Flood Control Grants – Part 4: Application Guide for detailed requirements:

- ☐ Application Form 8700-291 (3 pages)
- ☐ Project Evaluation
- ☐ Resolution
- ☐ Environmental Hazards Assessment 1800-001 (Completed Page 1 & 2)
- ☐ Detailed Project Description
- ☐ Map Showing Property Locations, Boundaries, and Existing Conditions
- ☐ Property Management Plan
- ☐ Applicant Project Scoring Sheet
- ☐ Property Acquisition Project Property Appraisal (property over \$200,000 requires two appraisals)

Certification

I certify that to the best of my knowledge and belief, information provided in this application is true and complete.

Name of Authorized Representative (print or type)	Signature of Authorized Representative	Date Signed